

To Whom It May Concern

Subject: Notice of Updated Email Address for CANB Bid Depository Submissions

As Chair of the CANB Bid Depository Committee, I am writing to inform all users of an important update to the Bid Depository process, effective **June 20, 2025**.

Please be advised that the new designated email address for all electronic Bid Depository submissions is:

biddepository@canbebid.ca

This is a secure, one-way submission email address that will remain inaccessible until after the official Bid Depository closing time. It is the responsibility of all Sub-Bidders to ensure their bid packages are sent to the correct email address.

To reflect this change, the following documents have been updated accordingly:

- Bid Depository Rules and Regulations
- Bid Depository Guidelines

Please note: No other aspects of the process have changed. All existing rules and procedures remain in effect. The only modification is the updated submission email address.

The CANB Bid Depository system continues to provide a trusted framework that promotes transparency, security, and fairness in the tendering process. Its long-standing success in New Brunswick has helped reduce bid shopping, support equitable competition, and encourage broad participation from qualified trade contractors.

Thank you for your attention to this important update.

Sincerely,

Shawn Mills
Chair, CANB Bid Depository Committee